

**Application for an IFB Knowledge Exchange (KE) Fellowship**

**Deadline: 28 February 2025; 16:00 hrs**

**Section 1.**

**Applicant & project details:**

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| --- | --- | --- | --- | --- | --- | --- |
| **Project Title:** |  | | | | | |
| **Your Title (optional):** |  | **First Name:** |  | | **Surname:** |  |
| **Telephone:** |  | | | **Email:** |  | |
| **Host Institution:** |  | | | | | |
| **Flagship/Theme Alignment:** |  | | | | | |
| **Budget requested** | Direct salary costs:  Travel & subsistence:  Total: | | | | | |

Has the idea been discussed with a Flagship/Theme PI or CoI?

If YES, please state their name and host institution:

Has the idea been discussed with one or more partner/end-user organisations?

If YES, please state their name and partner institution:

**Section 2.**

Description of the proposed programme of work to be undertaken during the IFB KE Fellowship

*Two sides A4 maximum, Calibri 11pt or equivalent.*

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| **Vision and alignment to the IFB Programme** |
| *Please briefly describe the overall vision and aim for the Fellowship and how it will add value to the current programme of IFB research*. |
| **Approach and objectives** |
| *Please briefly describe the methodology/mechanisms of knowledge exchange you plan to use for each of your identified objectives*. |
| **Programme of work** |
| **Project plan:**   |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | Activity | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |   **Risks and their mitigation:**  *Please briefly identify the main risks and their mitigation of your proposed KE activities.* |
| **End user engagement** |
| *Please briefly describe your main stakeholders/end users and mechanisms for engagement*. |
| **Expected outputs and outcomes** |
| *Please briefly describe the main outputs and outcomes of the proposed Fellowship activities.* |
| **Approach to diversity, equity and inclusion (DEI)** |
| *Please briefly describe how to you plan to bring a range of perspectives into your project and/or involve/engage with a diverse range of stakeholders appropriate to the research* |

**Section 3**

**Applicant details**

*Please include your* [*Resume for Researchers*](https://www.ukri.org/publications/resume-for-research-and-innovation-r4ri-template/)

**Section 4**

**Justification of resources**

*1/2 side A4 maximum.*

Please justify the funds requested and explain how you will use the funds for the proposed activities, making reference to your project objectives.

**Section 5**

**Head of department statement**

*Two sides A4 maximum.*

The head of department of the host institution will be required to demonstrate the availability of institutional support for the Fellow and fit to the strategic direction of the department/institution.